

# MCI Loan Form

1. MCI is extremely grateful to our members/community who are providing us with tools/items/machinery on loan.
2. We have created the following document to provide clarity and certainty for those members to know that those items are well cared for while on loan to us and how to arrange for them to be pulled out by their owners.
3. This document is designed to supplement the Asset Register and is to be stored with it.

I, \_\_\_\_\_, provide the following items on loan to Maker Community Inc.

The equipment is intended for general use by Maker Community Inc, with Maker Community Inc endeavoring to make-good any damage beyond normal wear-and-tear that occurs through that use within a reasonable time-frame.

Maker Community Inc members are to be inducted in the safe use of the item prior to obtaining permission to use the equipment.

To allow MCI to plan ahead and remain operational, I will give Maker Community Inc a minimum of 14 days of notice before taking back my item(s) to allow Maker Community Inc time to find a suitable replacement.

Item 1: \_\_\_\_\_

Photo:

Item 2: \_\_\_\_\_

Photo:

Item 3: \_\_\_\_\_

Photo:

Item 4: \_\_\_\_\_

Photo:

Loaner Signatory:

MCI Rep. Signatory: